**Master Notebook Assessment Checklist**

Team …………… Work Products Being Evaluated:  **L3-Project Introduction**

1. Work Evaluated by Assessment Symbol/Color Date
2. Work Evaluated by Assessment Symbol/Color Date
3. Work Evaluated by Assessment Symbol/Color Date
4. Work Evaluated by Assessment Symbol/Color Date
5. Work Evaluated by Assessment Symbol/Color Date

| **Yes** | **No** | **Expected Features** |
| --- | --- | --- |
|  |  | 1. The problem proposed is a real-life problem |
|  |  | 1. The problem situation is given by instructor |
|  |  | 1. The Advisory committee is provided by the student   If yes, give name, position and phone number of industry and faculty members |
| Comments on any of the No’s | | |

**Results of Initial Assessment**

| **M** | **NI** | **NCE** | **Design Notebook Structure**  **M**, meets expectations, requires **all** Yes’s for items 1 to 13  **NI**, needs improvement, is given if there are **any** No’s for items 1 to 13  **NCE**, no credible effort, is given if there is little to no work to be assessed |
| --- | --- | --- | --- |

If the work was assessed as either **NI** or **NCE** you may, following the instructions given on the Resubmission of Work Checklist, improve the work and resubmit it for re-assessment.